

A Richards and West Company

Instructions for Filling Your Precious Vessel and Installing the KeepLoc™ Plug

WARNING: Once the KeepLoc[™] Plug is installed IT CAN NOT BE REMOVED!

Please follow the instructions carefully. Call 1-888-515-8324 with any questions you may have.

KeepLocTM
Filling Kit
Scoop, oval foam,
white foam and
wooden dowel





Open KeepLocTM Kit and Precious Vessel. Place on a clean flat surface. Place your Precious Vessel, hole side up, on the enclosed square white foam. This is to protect the face of your Precious Vessel.





STEP 2

Remove the backing from the oval foam, with the sticky side down. Center the opening over the filling hole and press on to the Vessel. This will help you funnel your ash or keepsake into the hole.





Fill the scoop ½ full with your ash or keepsake. Pour into the hole. *Do not fill the Vessel to the top!* You must have room for the plug.



Hold the Vessel by the bail (where the chain goes through) and tap the side gently to settle the ash or keepsake. When you are done filling, remove the oval foam from around the hole. Make sure that any excess ash or keepsake is cleaned from the edge around the hole. It must be clean for a tight seal.







Place the KeepLocTM Plug in the hole. Place the wooden dowel with the tapered end over the plug and press firmly straight down. You should feel it lock into place.



A Sealed Precious Vessel



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We invite you to visit our Imprint On My Heart website at

www.ImprintOnMyHeart. com for the finest in keepsake fine jewelry